

VISITING/MEETING PERSON(S) WHO RESIDE IN JAPAN

【Definition】 A foreign citizen traveling to Japan for visiting relatives/acquaintances, not including business, academic purposes. It is not permitted to perform activities to undertake revenue generating business operation or activities to receive remuneration.

【Term of Stay】 Stay of up to 90 days

【Validity of Visa】 Single entry: 3 months from date of issue

*Please do NOT staple/clip/tape/use tabs or sticky notes on documents.

REQUIREMENTS:

☐ ORIGINAL VALID PASSPORT:

Properly signed by bearer, must have at least one blank VISA page (we cannot put the visa sticker on the Amendment or Endorsement pages etc.).

☐ COMPLETED VISA APPLICATION FORM: ([Visa application form](#))

The applicant must complete the visa application form in black pen or typed. Signature must be original. On the application form, if there is a field not applicable, please write "N/A" or "None". For children younger than school-age (6yrs old and younger): Both parents' full names and signatures. Under the age of 16, applicant's signature and a parent full name and signature.

☐ ONE PASSPORT SIZE PHOTOGRAPH:

2 in x 2 in or 2 in x 1.4 in. photo, paste your photo on the application form.

☐ FOR NON-US CITIZENS, PROOF OF YOUR U.S. IMMIGRATION STATUS (COPIES ONLY):

☐ Valid U.S. Permanent Resident Card (Green card) AND any proof of extension if expired (ex: I-797, Advance Parole or stamp in passport, etc.)

☐ Valid F1 Visa **AND** ☐ I-20 with valid travel endorsement signature. The signature is only valid for one year.

☐ Valid J1 Visa **AND** ☐ DS-2019 form with valid travel endorsement signature

☐ Other U.S. Visa holder (if you do not have the actual visa, the US Embassy Appointment confirmation)

☐ FLIGHT ITINERARY INFORMATION:

Date along with ALL flight information below (and any other flights in between):

① Starting with the US ② Flight to Japan ③ Japan onward

Please obtain the flight information for each flight from the Internet or a travel agency, etc., and submit it after printing it out.

☐ IF YOU ARE TRAVELING TO ANOTHER COUNTRY AFTER JAPAN: If you are traveling to another country after Japan (besides the US or your home country) and a visa is required, you must get that visa first and provide a copy. If a visa is not necessary, please provide a statement stating that.

☐ INVITATION LETTER AND ☐ PROOF OF RESIDENCY FROM PERSON LIVING IN JAPAN:

([Invitation Letter-English](#)) ([Invitation Letter-Japanese](#)) The person who resides in Japan must fill this form out in detail. The proof of residency can be either their Juminhyo (住民票) issued within 3 months by the local city hall OR Residence Card (在留カード).

☐ **SCHEDULE OF STAY:** ([template](#))

Describe your DETAILED daily activity plan in Japan. Please refrain from writing just city names but be specific. * Your flight, and schedule dates must match.

☐ **MOST RECENT BANK STATEMENT:**

Documents to determine if you have adequate funds for your stay in Japan.

Must be issued by a bank in the U.S. under your name. You may use your savings, checking, investment etc. Please do not submit your credit card statement or paycheck stubs.

* If the bank statement is in your spouse's name, submit a copy of the Marriage Certificate and spouse's passport copy.

* If the bank statement is in your parent's name, submit a copy of the Birth Certificate, and parent's passport copy.

☐ **PROOF OF CURRENT ADDRESS (COPIES ONLY):**

Provide one of the following matching your current address: Driver License/ID, Utility Bill, Lease Agreement, etc.

☐ **VISA FEE:**

Please refer to the [Visa fee page](#). We only accept CASH (exact amount) or Money Order. We do not accept credit cards or personal checks. Additional documents may be requested when necessary.

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